



## NOTICE OF EXTRAORDINARY GENERAL MEETING

**The Engineering Institution of Zambia (EIZ)**

**(Established under EIZ Act No. 17 of 2010)**

**NOTICE IS HEREBY GIVEN** that there will be an Extraordinary General Meeting of the Engineering Institution of Zambia (EIZ) on Saturday, 27<sup>th</sup> November, 2021 starting at 09:00 hrs. The meeting will be held at the Engineering House situated on 2437 Danny Pule road and will be available on virtual platform. A registration link will appear on <https://www.eiz.org.zm>.

The AGM will take place to transact the following business:

### **AGENDA**

1. National Anthem and prayer
2. Confirmation of quorum
3. Reading of the EGM Notice
4. Call to order
  - 4.1 Present
  - 4.2 Apologies
  - 4.3 Invited
5. Adoption of the Agenda
6. Remarks by the Chairperson of the Engineering Council & President of EIZ
7. Election of the Ethics and Integrity Committee in accordance with Article IX (2) of the 2021 EIZ Constitution.
  - 7.1 Confirmation of approved nominations
  - 7.2 Elections
  - 7.3 Election results
8. Close of Meeting.

### **ELECTIONS OF THE ETHICS AND INTEGRITY COMMITTEE**

Elections of the Ethics and Integrity Committee will be conducted by the Nominations and Elections Committee (NEC) of the Institution in accordance with the 2021 Constitution of the EIZ. The Conduct of the elections will be guided by the EIZ Election Rules and Procedures. The EIZ Election Rules and Procedures can be found in the 2021 Edition of the EIZ Constitution as Second Annexure which can be accessed on <https://www.eiz.org.zm>. Candidates are advised to read and familiarise themselves with these rules and procedures.

#### **A) POSITIONS ON ETHICS AND INTEGRITY FOR WHICH NOMINATIONS ARE REQUIRED**

The following shall constitute the positions electable as provided for in the 2021 EIZ Constitution;

1. An EIZ Fellow and
2. Four other members of the Institution

A representative of the Law Association of Zambia LAZ shall also be part of the NEC by way of nomination.

#### **B) NOMINATION PROCEDURES**

Members in good standing wishing to stand for elections are required to complete nomination forms which can be obtained from either the EIZ website at <https://www.eiz.org.zm> or from the Secretariat either in Kitwe or in Lusaka at the addresses shown below. The duly completed

nomination forms should be returned in sealed envelopes marked EIZ 2021 ETHICS & INTEGRITY COMMITTEE ELECTIONS, showing the position being contested.

Duly completed nominations forms should be deposited in NOMINATION BOXES provided at the EIZ Head Quarters (HQ) in Lusaka and at Kitwe Offices. **The CLOSING TIME AND DATE is 1400hrs on Friday 29<sup>th</sup> October 2021.** Nomination envelopes will be opened immediately thereafter at the EIZ HQ and Kitwe Offices, and members wishing to witness the opening of nomination envelopes are welcome.

Both the nominees and those nominating them should be up to date in their membership subscriptions for the nominations to be valid.

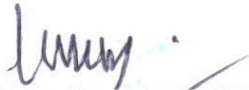
**C) NOMINATION FEES**

There shall be **NO** Nomination Fees to be paid

**D) ADMISSION TO THE AGM AND ELIGIBILITY TO VOTE**

Please note that only members in good standing as at 13 October, 2021 shall be admitted to the EGM and **ONLY** those members stipulated in Article VII Part III of the Constitution shall be allowed to vote at the AGM. For more information please visit <https://www.eiz.org.zm>.

By order of the 60<sup>th</sup> Engineering Council



**Eng. Linus Chanda**  
REGISTRAR & CHIEF EXECUTIVE OFFICER



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