

Doc. No. PPRN/61-1/2023-01-01-0001	 <p style="text-align: center;">NOTICE OF THE REGIONAL ANNUAL GENERAL MEETINGS</p>	Pages 3
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The Engineering Institution of Zambia (EIZ)
(Established under EIZ Act No. 17 of 2010)

NOTICE IS HEREBY given to all members that the 2023 Regional Annual General Meeting for the Northern Region will be held on **Saturday 18th March 2023 from 08 30hrs** and for the Southern Region on **Saturday 25th March, 2023 from 08 30hrs**. The Northern Region Annual General Meeting will be held at the Protea hotel in Ndola and the Southern Region Annual General Meeting will be held at the Kenneth Kaunda wing at Mulungushi Conference Centre in Lusaka. The Meetings will be preceded in the morning by a Continuous Professional Development (CPD) training activity.

Kindly note that the Regional AGMs will be preceded by Regional awards and a social event. Further details will be availed in the program.

Please **NOTE** that the Annual General Meetings will be held physically and meeting links will be provided to the members online a day before the meeting.

The Regional AGMs will take place to transact the following business;

AGENDA

1. National Anthem
2. Call meeting to order
3. Confirmation of quorum
4. Welcome and opening remarks by the Regional Chairperson
5. Reading of the member notice.
6. Apologies
7. Reading of obituaries for departed members since 2022 Regional AGM and observing a minute of silence
8. Minutes of the 2022 Regional Annual General Meeting
 - 8.1. Corrections and adoption of the minutes
 - 8.2. Matters Arising - Action taken Report
9. Regional Chairperson's 2022 report
 - 9.1. Discussion and adoption of Regional Chairperson's report
10. Closing remarks by Regional Chairperson
11. Close of programme

ADMISSION TO THE REGIONAL AGM

Please note that only paid-up members, (i.e., 2023 membership subscriptions) and persons specifically invited by Council shall be admitted to the RAGMs.

By order of the 61st Engineering Council



Eng. David Kamungu
REGISTRAR & CHIEF EXECUTIVE OFFICER



THE ENGINEERING INSTITUTION OF ZAMBIA

EIZ HEADQUARTERS
Engineering House,
Stand No 2374
Danny Pule Road, Showgrounds

SOUTHERN REGION
Engineering House
Stand No 2374
Danny Pule Road, Showgrounds

NORTHER REGION
Engineers' House
8 Kantanta Street,
P.O. Box 23385

Tel: +260 211 256214; +260
211 255161

Tel: +260 211 256214
Email: eiz@eiz.org.zm

Tel: +260 212 230111,
+ 260212, 222608

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