

THE ENGINEERING INSTITUTION OF ZAMBIA



EMPLOYMENT OPPORTUNITIES

1) COMPLIANCE INSPECTOR: STATION - LUSAKA

Overall purpose of the Job

To monitor and ensure Compliance with the Engineering Institution of Zambia (EIZ) ACT No. 17 of 2010 requirements, the Institution's code of Ethics for Engineering professionals, Engineering organisations and any other regulations and /or codes of practice that may be prescribed by Council from time to time.

Key responsibilities and duties

1. Carries out regular inspections to monitor and ensure compliance to the EIZ Act No 17 of 2010;
2. Carries out inspections to monitor and promote compliance with the provisions of the EIZ Code of Ethics for Engineering professionals;
3. Facilitates investigations and /or monitoring of national emergencies, disasters or any other relevant matter of public concern as directed by Council and submits reports as required;
4. Prepares and furnishes reports relating to compliance with the EIZ Act No 17 of 2010 and any other related legislation;
5. Assist in the generation, reconciliation and delivering of institutional invoices in line with corporate ethos;
6. Responsible for the delivery of practicing licenses and Membership cards
7. Prepare Annual Activity Plans & Budgets for the Inspectorate activities Department
8. Perform any other duties as may be assigned by the supervisor.

Key requirements

1. Full Grade 12 School Certificate with 5 Credits or better
2. BEng/BSc/Dip/Advanced Certificate/Crafts qualification in any Engineering field.
3. Fully paid-up Member of the Engineering Institution of Zambia with **2024** valid practicing licence.
4. Industrial experience of at least three (3) years
5. Proficiency in Microsoft Office (Word, Access, Excel and PowerPoint) and data management software packages.
6. Must possess a clean and valid driver's license.

APPLICATION PROCESS

Interested candidates meeting the above requirements should apply and enclose photocopies of their current detailed curriculum vitae, academic and professional qualifications, and at least two names of referees. **Only** EIZ members should apply.

All applications labelled **Compliance Inspector** should be addressed to;

The Human Resource & Administration Manager
Engineering Institution of Zambia (EIZ)
Stand No. 2374, Kelvin Siwale Road, Showgrounds
P.O. Box 51084
Lusaka.

Electronic copies should be emailed to recruitments@eiz.org.zm

Closing date Friday 8th August 2025. Only shortlisted candidates will be contacted.



THE ENGINEERING INSTITUTION OF ZAMBIA

HEAD OFFICE
Engineering House
Stand No. 237, Kelvin Siwale Rd, Showgrounds

SOUTHERN REGION
Engineering House
Stand No. 237, Kelvin Siwale Rd, Showgrounds

NORTHERN REGION
Engineering House
8 Kantanta Street,